How to Sign & Download the ACT Fee Waiver

- 1. Access the link to the fee waiver here: <u>https://bit.ly/sis-fw</u>
- 2. Click on "Fill a Copy"

SIS ACT College Fee Waiver.pdf		Login Fill a Copy 📃 🕤
	request, but are not obligated to waive or defer payment. TO: Director of Admissions Printed name of college/university RE: Printed name of student	

3. Click on "Sign in with Google" or you can create a new account. Sign in with Google is recommended.

SIS ACT College Fee Waiver.pd	df			Login 🛛 Fill a Copy 📃 🗖
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	An e upc ACT	you can create a new account		
	Stude applic	create new account >> resend confirmation >>		
	waiving or deferring t	the college admission application fee.		
	Signature of Student	Student's ID number (option	al)	

4. Once logged in, click on "Fill a Copy" again

5. The window below will pop up, click "Fill Copy"

SIS ACT College Fee Waiver.pdf	Fill a copy of	*	Fill a Copy
Q	SIS ACT College Fee Waiver.pdf		
Requ		ee	
This for	en e		
Direction			
Direction	by Belen Cosme	:he	
request	(1 page, 6 fields)		
TO: Dire	Click the button below to and we'll create a copy of this document that you'll be able to fill out and annotate.		
Printed n	The copy will be automatically saved to your dashboard's inbox . Permissions will allow you to make changes and will grant <i>Belen Cosme</i> <i>cp00115531@houstonisd.corg</i> read access. When you finish, click Finalize to		
RE: Printe	lock the document and to notify <i>Belen Cosme</i> .		
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the AC1	nutroutates af the student's size metanase. I holisus that numerat	T.	

6. Check the "I agree to use electronic records and signatures" box and click "Let's do this!"

SIS A Saving	CT College Fee Waiver.pdf 	Other Actions
	Hi belenacosme@gmail.com, please review and act on the following document.	Manage and audit Sent a few seconds ago
From	Belen Cosme	
То	In Progress	
	Let's do this! I agree to use electronic records and signatures	
Q	Request for Waiver or Deferral of College Admission Application Fee	

7. You can now fill out the fee waiver!

Directions to Student: Send this completed form along with your college application to the institutions to which you wish to apply. Keep in mind that individual institutions may consider the request, but are not obligated to waive or defer payment.
TO: Director of Admissions Student Name Printed name of college/university The University of Example
RE: Printed name of student
High School Official's Statement: Please consider waiving or deferring payment of the college admission application fee for the student named above. This student has applied for a waiver of the ACT test fee on the basis of one or more of the indicators of economic need adopted by ACT.

8. Once filled out, hover over the "Sign Here" field and click "Sign"

Signature of high school official	Printed name of high school	
Belen Cosme	(713) 778-3440	
Printed name of high school official	High school telephone number	
An official signature is unable to be obtained due upon request, verify the student meets or exceed ACT. Checken Content of the student meets or exceed ACT test for Signature Field I meet the stude ACT test for Signature Field I meet the stude ACT test for Signature Field I meet the stude agree to add erre waiving or	to the COVID-19 disruption; however, the above noted official can, is one or more of the indicators for economic need as adopted by ng or deferring payment of my college admission lelines for economic need required for a waiver of the to all policies your institution may have related to apolication fee	
🗘 Sign Here		
Signature of Student	Student's ID number (optional)	-
1234 Street Name Rd	Houston, TX 770036	
Student's street address	Student's city, state and ZIP code	·
youremail@gmail.com		
Student's email address		

9. Create a signature, I recommend scanning the QR code and creating your signature on your phone.



10. Once signed, click "Finalize"

Click 'Finalize' to complete this c	ocument.	-> Finalize	Review Next - Other Action
Action Required Citck 'Finalize' to complete this of III D C C	admission application fee would be a hard admission application fee would be a hard Signature of high school official Belen Cosme Printed name of high school official an official signature is unable to be obtained du upon request, verify the student meets or excee ACT. Student's Statement: Please consider wai application fee. I certify that I meet the gu ACT test fee. Furthermore, I agree to adhe upoining or deforing the college admission Signature Signature Signature of Student 124 Street Name Rd	Incomstances, i believe that payment or the conege iship. Sharpstown International School Printed name of high school (713) 778-3440 High school telephone number at to the COVID-19 disruption; however, the above noted official can, ds one or more of the indicators for economic need as adopted by wing or deferring payment of my college admission idelines for economic need required for a waiver of the re to all policies your institution may have related to supplication fee. Student's ID number (optional) Houston, TX 770036 Students div state and 70 ende	Review Next Other Action Ot
	youremail@gmail.com Student's email address	Student's city, state and zip code	

11. Click "Ok"

Belen Cosme Printed name of high school	(713) 778-34 official High school telephor	40 enumber
An official signature upon request, verify ACT.	\checkmark	ive noted official can, need as adopted by
Student's Stateme application fee. I ce ACT test fee. Furth	Document finalized	ge admission or a waiver of the ave related to
waiving or deferrin Signature	Nice job! You've completed and finalized this form!	ionall
1234 Street Name	ОК	1P code
youremail@gmail.com Student's email address		

12. Click the "Download/Export" button on the top right

SIS ACT College Fee Waiver Last saved a few seconds ago	pdf		* ± ≡ •
This document is a Finalized sign rec	admission application fee would be a hardsh	curnstances, r believe that payment or the college lip.	Show De Download / Export.
Q	Signature of high school official	Sharpstown International School Printed name of high school	
	Belen Cosme Printed name of high school official	(713) 778-3440 High school telephone number	
	An official signature is unable to be obtained due t	o the COVID-19 disruption; however, the above noted official can,	

13. Click "Computer", make sure the "Current Version" is selected, and uncheck "Certify Document". You're ready to download the fee waiver!

SIS ACT College Fee Waiver pdf				
Last saved a few seconds ago	Download or	export		≗ • <u>*</u> ≡ •
This document is a Finalized sign request.	Download of	export	Show	Detail Manage and audit
	admit Signat Signat Bele Printer PDF Options Anti- upt Act Stude applit ACT Stude applit Content PDF Options PDF Options Current Version PDF Options Current Version PDF Options Certify document Download Content PDF Options Certify document Download Content PDF Options Certify document Download Content Content PDF Options Certify document Download Content Content Content Current Version Content Conte	n <u>trail</u> Trail Rasterize pages	,	Deten Mange and adda
	Signature of Student	Student's ID number (optional)		
	1234 Street Name Rd	Houston, TX 770036		
	Student's street address	Student's city, state and ZIP code		
	youremail@gmail.com			
	Student's email address (Do not use this form to request waiver of ACT test fer FT00004.C33953	es; do not send this form to ACT.)		

Questions? Reach out to Mrs. Cosme